

# Prewired Code of Conduct for Trustees

It is the responsibility of trustees and members of the Prewired Board to:

- **Act in accordance with Prewired’s constitution, with the Prewired mentor guidelines and with the law as it applies to Prewired.**
- **Act in the best interest of Prewired as a whole** – considering what is best for the organisation and its beneficiaries and avoiding bringing Prewired into disrepute.
- **Manage conflicts of interest effectively** – registering, declaring and resolving conflicts of interest. Not gaining materially or financially unless specifically authorised to do so.
- **Respect confidentiality** – understanding what confidentiality means in practice for Prewired, its Board and the individuals involved with it, especially in relation to the young people who attend Prewired.
- **Use Prewired’s resources responsibly, and when claiming expenses do so in line with Prewired procedures.**
- **Have a sound and up-to-date knowledge of Prewired and its environment.**
- **Attend meetings and other appointments or give apologies** – considering other ways of engaging with the organisation if regularly unable to attend Board Meetings.
- **Prepare fully for meetings and all work for Prewired** – reading papers, querying anything you don’t understand and thinking through issues in good time before meetings.
- **Actively engage in discussion, debate and voting in meetings** – contributing positively, listening carefully, challenging sensitively and avoiding conflict.
- **Act jointly and accept a majority decision** – making decisions collectively, standing by them and not acting individually unless specifically authorised to do so.
- **Work considerately and respectfully with all** – respecting diversity, different roles and boundaries, and avoiding giving offence.

Trustees are expected to honour the content and spirit of this code.

Signed .....

Name .....

Date .....