



PREWIRED

Trustee Annual Report

2022-23

Scottish Charity Number SC047780

**CodeBase, 37a Castle Terrace,
Edinburgh EH1 2EL**

Table of Contents

Trustees Annual Report	3
Administrative Information	3
Prewired Trustees	3
Structure and Governance	4
Objectives and Activities	4
Charitable Purpose	4
Activities: Weekly Sessions	5
Developments	5
Financial Review	6
Policy on Reserves	6
Donated Services and Facilities	6
Declaration	6
Financial Statement	7
Notes to Financial Statement	8
Basis of Accounting	8
Nature and purpose of funds	8
Fixed Assets	8
Accounts	8
Independent Examiner's Report	9

Trustees Annual Report

The trustees are pleased to present their annual report and financial statements for the year ended 31st March 2023.

Administrative Information

Charity Name	Prewired
Registration Number	SC047780
Principal Address	Codebase, 37A Castle Terrace, Edinburgh EH3 9DZ

Prewired Trustees

Trustee Name	Office	
Rikki Guy	Chair	Joined 10/10/2023
Benjamin Milne	Chair (Outgoing)	Resigned 10/10/2023
Rayo Verweij	Treasurer	Joined 10/10/2023
Yula Syahrial	Treasurer (Outgoing)	Resigned 10/10/2023
Athina Frantzana		
Charlotte Holland		
Claire Wheelan		
Cameron Gray		
Jelmer van der Linde		
India Thomson		Joined 10/10/2023
Helen Williams		Resigned 10/10/2023
Kelly Gardner		Resigned 10/10/2023
Chuks Ododo		Resigned 10/10/2023

Structure and Governance

The Charity is a Scottish Charitable Incorporated Organisation (an SCIO) and was registered in its current legal form on 27 September 2017. The charity was an unincorporated association before changing its legal form to an SCIO. Its governing document is a Constitution, according to which the charity has a single tier structure and as such the trustees are the members of the charity.

Trustees must retire from office at Annual General Meeting but will be deemed to have been re-elected except under certain conditions. In addition, the board may at any time appoint any person to be a charity trustee by way of a resolution passed by majority vote at a board meeting. There must be a minimum of five and a maximum of eleven trustees.

Objectives and Activities

Charitable Purpose

Prewired's charitable purpose is to advance the education of young people and in furtherance of this:

- to encourage young people to become active participants in creatively using and building digital technologies;
- to provide a supportive environment in which young people can work collaboratively with their peers and with more experienced mentors to develop their digital skills and undertake individual and team projects; and
- to support mentors in building on their existing strengths and in acquiring new skills by working with young people, and to support them in demonstrating how they have developed personally and how they have made a positive impact.

Prewired is a programming club for young people under the age of 19 and is based in Edinburgh. Participants attend weekly evening sessions where they improve their skills in digital technologies within a friendly, collaborative, and supportive environment. They pursue a wide variety of projects, including web development, mobile applications, games and constructing robots and other hardware devices.

Prewired sets no lower bound on the age or experience of participants, as these do not help us to understand an individual's abilities or potential. The only requirement for attendance is enthusiasm about programming and a desire to learn. We think technology can help us move towards a better world, but only if future generations understand the opportunities it brings and the impact it can have.

Activities: Weekly Sessions

Last year saw our gradual return to physical sessions begin on April 13th. Despite an initially slow start, we have successfully re-ignited our regular sessions – seeing what started as single digit attendance return an average of 11 attendees per session across the year (with a peak of 22!). Numbers have continued to increase past the end of the financial year, where we are now reaching the occupancy limits of our venue.

In addition to plenty of new attendees, we also gained 5 new mentors. Per our last Annual Report, we have seen these mentors through our improved PVG Disclosure and induction process. We have subsequently formalised our handling of mentor scheduling, inbox monitoring and social media usage among appointed volunteers. Many thanks to those involved.

Developments

Strategic Plan

At the beginning of 2023, Prewired composed its first strategic plan, which helped us focus on the tasks which we feel would benefit the charity most. In summary, our immediate focuses for the future were:

- Planning & executing a small-scale Make-a-thon
- Improving mentor training & rotas
- Improving the registration experience & diversity data capture
- Investigating the need for new equipment and sources
- Investigating new sources of funding

In the works

There is plenty going on behind the scenes at Prewired, including:

- Migration from EventBrite to a new ticketing platform to simplify registration
- Revamped website
- More workshops
- Improved venue & equipment (in collaboration with CodeBase)

Financial Review

Prewired's regular expenditure breaks down into two main components: the cost of providing snacks and soft drinks to participants during the weekly evening sessions, and occasional purchases of computing hardware and accessories. In addition, there are some one-off costs incurred by running special events such as hackathons and workshops, such as the purchasing of prizes.

Prewired does not charge any fee to participants, and at present does not employ any paid staff.

Policy on Reserves

To date, Prewired has been able to keep costs low due to the high level of volunteer effort and in-kind donations of services and facilities. On average, expenditure runs at approximately £100 per month. Our current policy is to maintain a reserve appropriate to the level of the organisation's level of activities.

Donated Services and Facilities

Prewired has benefited hugely from the generosity of expertise, time, event space and equipment. Central to this are the Prewired mentors, who bring a huge amount of commitment, dedication and technical knowledge to our weekly sessions. In terms of time commitment, our regular mentors as a group have donated at least 314 person-hours to running the weekly sessions.

We estimate the nominal value of donated services and facilities as show in the following table:

Mentoring at weekly sessions	£3,271.88
Donation of event space by CodeBase	£1000
Total	

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Rikki J D Guy

Chairperson

12/12/2023

Financial Statement

Receipts and payments for the year to 31 March	2023	2022
Receipts	£	£
Donations - Unrestricted	2,361.00	5.23
Donations - Restricted	-	7,200.00
Total Receipts for Year	2,361.00	7,205.23
Payments	£	£
Salary - Restricted	-	8,400.00
Equipment	299.98	910.80
Insurance	211.70	208.76
PAT Test & License	-	72.45
Domain Registration	-	-
Sundry Expenses (snacks & soft drinks)	-	50.00
Office supplies	20.69	-
Total Payments for Year	532.37	9,642.01
Excess of Receipts over Payments	1,828.63	(2,436.78)
Balances as at 31 March	2023	2022
Of which:	£	£
Bank Balance as at 1 April	2,061.41	4,498.19
Excess of Receipts over Payments - Unrestricted	1,828.63	5.23
Excess of Receipts over Payments - Restricted	-	(2,436.78)

Bank Balance as at 31 March	3,890.04	2,061.41
Funds Analysis		
Unrestricted Funds brought forward	22.22	298.20
Surplus/(Deficit) for year	1,828.63	(275.98)
Transfer from Restricted Funds	2,039.19	
Unrestricted Funds carried forward	3,890.04	22.22
Restricted Funds brought forward	2,039.19	4,199.99
Surplus/(Deficit) for year	-	(2,160.80)
Transfer to Unrestricted Funds	(2,039.19)	
Restricted Funds carried forward	-	2,039.19
Total Funds as at 31 March	3,890.04	2,061.41
Monetary Assets		
Bank Current Account, Royal Bank of Scotland	3,890.04	2,061.41
Less outstanding payment carried forward	-	-
Add back outstanding payment	-	-
	3,890.04	2,061.41

Notes to Financial Statement

Basis of Accounting

The financial statement has been prepared in accordance with the Charities Accounts (Scotland) Regulations 2006 and Statement of Recommended Practice — Accounting and Reporting by Charities. The accounts have been prepared on the receipts and payments basis.

Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the aims and objectives of the organisation and for the day-to-day running expenses.

Restricted funds may only be used for specific purposes as specified by the donor.

Fixed Assets

Fixed assets are assessed as to whether there are indications of impairment

IT Equipment	2022	2023
	Cost	Current Value
	£835.00	£627.00

Accounts

The accounts have been prepared in accordance with the Charities Accounts (Scotland) Regulations 2006 and Statement of Recommended Practice — Accounting and Reporting by Charities. The accounts have been prepared on the receipts and payments basis.

Independent Examiner's Report

I report on the accounts of the charity for the year ended 31st March 2023 which are set out on pages 8 and 9.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

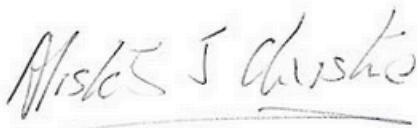
Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



21 December 2023

Alistair Christie MA (Hons) CA
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